

HABITAT FOR HUMANITY CHECKLIST

Please make sure all information is filled in correctly. Any missing information could delay the processing of your application.

- _____ 2 Years of Tax Returns –Federal Income Tax Returns.
(Form 1040)
- _____ 3 Consecutive months of pay stubs
- _____ Proof (documentation) of **SSI, 12-Months of Child Support, Disability, or Other Income** (if applicable) for Applicant and/or Co-Applicant
- _____ Current Rental/Lease Agreement (cannot turn in expired lease)
- _____ **Picture ID or license** for **all** adults over age **16** who live in the household.
- _____ Social Security cards or proof of social security numbers for **all** family Members.
- _____ Birth Certificates, Legal Permanent Residence cards, Green cards or other proof of legal residence.
- _____ If applicable, copies of **report cards** for **all** children enrolled in school or, if they are not enrolled, a copy of pay stubs from their job. (only exception is for children who are younger than school age)
- _____ If applicable, copies of **divorce decree or legal separation agreement**.
- _____ **Copy of current credit report, not score**. This report can be run at the Habitat office for no charge.
- _____ If applicable, copies of receipts for payment on any delinquent debt that may appear on your credit report.